

MINUTES

ITEM #3

Approved: *mv*
6-20-18

MEETING OF: LIBRARY BOARD OF TRUSTEES MEETING
DATE OF MEETING: Wednesday, May 16, 2018
PLACE OF MEETING: Carlsbad City Library Board Room
1775 Dove Lane, Carlsbad, CA 92011

CALL TO ORDER:

Chair Hulsart called the meeting to order at 5 p.m.

ROLL CALL:

Present: Trustees DeForest, Hinman, Hulsart and Parsons

Absent: Trustee Pearson

Staff Present: Heather Pizzuto, Library & Cultural Arts Director
Suzanne Smithson, Deputy Library Director
Diane Bednarski, Deputy Library Director
Fiona Everett, Senior Management Analyst
Viktor Sjöberg, Principal Librarian
Debbie Jo McCool, Associate Analyst
Megan VanZandt, Senior Office Specialist

APPROVAL OF MINUTES:

By proper motion, the minutes of the Library Board of Trustees meeting of April 18, 2018 were approved. Approved 4-0-0-1 (Trustee Pearson absent)

PUBLIC COMMENTS:

None.

MONTHLY LIBRARY REPORTS:

The Board received the monthly library report for April 2018.

TECHNOLOGY UPDATE:

The Board received the quarterly technology report for the period of January to March 2018. Senior Business Systems Specialist Devin Castel reviewed usage data and updated the Board on the patron computer replacement project, wireless upgrades, and mobile printing soft launch.

2017 BIENNIAL SURVEY RESULTS – BW RESEARCH PARTNERSHIP:

President, Principal Researcher Josh Williams and Sr. Research Analyst, Project Manager Sarah Lehmann from BW Research Partnership presented the Board with the results and key findings of the biennial survey of Carlsbad residents and Library & Cultural Arts customers.

SUMMER READING ADVENTURE OVERVIEW:

The Board received a preview from staff on this year's 2018 Summer Reading Adventure program "Libraries Rock!" which invites all ages to continue reading through the summer. Staff described changes to the program, including the introduction of Beanstack mobile software, offering participants a convenient and flexible way to track their reading and earn rewards.

FY 2018-19 BUDGET OVERVIEW:

The Board received the Library & Cultural Arts budget summary for the FY 2018-19. By proper motion, the Board concurred with the Library & Cultural Arts budget submittal for FY 2018-19. Approved 4-0-0-1 (Trustee Pearson absent)

DIRECTOR'S REPORT:

Director Pizzuto briefed the Board on a variety of topics: current recruitments, talent development and succession planning efforts; recent conference attendance and Supervisors' Academy graduates; updates on the Dove Library café and festoon lighting projects; and dates for upcoming library events and city activities.

FOUNDATION REPORT:

Representative Hulsart had no information to report.

FRIENDS OF THE LIBRARY REPORT:

Representative Hulsart advised there will be a Friends meeting tomorrow.

NORTH SAN DIEGO COUNTY GENEALOGICAL SOCIETY REPORT:

Board Liaison Marguerite Kealy summarized recent and upcoming programs and events. Membership was reported at 320 members currently.

LIBRARY BOARD COMMENTS/ANNOUNCEMENTS:

None.

ADJOURNMENT:

By proper motion (DeForest/Hinman) and vote the meeting was adjourned at 6:18 p.m.

Respectfully submitted,



Megan VanZandt
Senior Office Specialist