



All Receive - Agenda Item # 11
For the Information of the:
CITY COUNCIL
ACM ✓ CA ✓ CC ✓
Date 7/24/18 CM ✓ COO ✓

Memorandum

July 24, 2018

To: Mayor and City Council Members
From: Elaine Lukey, Public Works Director
Via: Scott Chadwick, Chief Operations Officer *SCC*
Re: **Additional Material/Information Regarding Staff Report Item 11 – Approval of Agreement with Chen Ryan Associates**

This memorandum is to provide additional information related to the July 24, 2018, staff report and resolution authorizing the execution of a professional services agreement with Chen Ryan Associates, Inc. for the preparation of a feasibility study for the Trail Connectivity to Tamarack State Beach (Project No. 4063) and the ADA Beach Access Study (Project No. 6065).

In the proposed agreement, Task 1.7 of the Scope of Services requires the consultant to coordinate with agency and utility stakeholders. Staff and consultant have confirmed that this coordination effort will extend to all relevant governmental agencies, including but not limited to the California Department of Parks and Recreation.

Attachment – Chen Ryan letter of acknowledgement for confirmation of Scope of Services.

C: City Manager
City Attorney
City Clerk Services Manager

CHEN + RYAN

July 23, 2018

Craig Williams, AICP
Transportation Planning & Mobility
Public Works Department
City of Carlsbad
1635 Faraday Avenue
Carlsbad, CA 92008-7314

Mr. Williams,

Chen Ryan and the City of Carlsbad are contemplating entering into a contract related to the American with Disabilities Act and beach access. This letter shall serve as confirmation that, pursuant to Task 1.7 of the Scope of Services, Chen Ryan, in conjunction with City staff, will coordinate with all relevant governmental agencies, including, but not limited to the California Department of Parks and Recreation. Coordination will be as-needed, to the extent budgeted (up to 20 hours).

Chen Ryan acknowledges and agrees that this letter will be incorporated into and become part the agreement with the City regardless of the provisions of section 25 of said agreement.

Sincerely,



Matthew Capuzzi, P.E.
Principal