

Approved: 11/28/18 ^{mv}



LIBRARY BOARD OF TRUSTEES

ITEM #3

Minutes

MEETING OF: LIBRARY BOARD OF TRUSTEES MEETING
DATE OF MEETING: Wednesday, Oct. 17, 2018
PLACE OF MEETING: Carlsbad City Library Board Room
1775 Dove Lane, Carlsbad, CA 92011

CALL TO ORDER:

Chair DeForest called the meeting to order at 5:00 p.m.

ROLL CALL:

Present: Trustees DeForest, Hulsart and Larson

Absent: Trustees Parsons and Pearson

Staff Present: Heather Pizzuto, Library & Cultural Arts Director
Suzanne Smithson, Deputy Library Director
Diane Bednarski, Deputy Library Director
Fiona Everett, Senior Management Analyst
Viktor Sjöberg, Principal Librarian
Debbie Jo McCool, Associate Analyst
Megan VanZandt, Senior Office Specialist

APPROVAL OF MINUTES:

By proper motion, the minutes of the Library Board of Trustees meeting of Sept. 19, 2018 were approved. Approved 3-0-0-2 (Trustee Parsons and Trustee Pearson absent)

PUBLIC COMMENTS:

None.

MONTHLY LIBRARY REPORTS:

The board received the monthly library report for September 2018.

RENTAL FACILITIES POLICY REVISION:

Community Relations Manager Jessica Padilla Bowen provided the board with an overview of the revisions to the Rental Facilities policy and the launch of the new CivicRec enterprise system. She also presented changes to the Carlsbad City Library Facilities Fee Schedule which are within the authority of the Library & Cultural Arts Director to set.

By proper motion, revisions of the Rental Facilities policy were approved. Approved 3-0-0-2 (Trustee Parsons and Trustee Pearson absent)

DIRECTOR'S REPORT:

Director Pizzuto briefed the board on a variety of topics: positive reviews of the Sept. 27 Staff Development Day; staff attendance at the Internet Librarian conference and the upcoming California Library Association conference; an update on the planning for the new City Hall; progress on the Café; an update on the streaming services coming soon to the library; upcoming staff absences and holiday closures.

FOUNDATION REPORT:

Representative Larson reported on the planning taking place for next year's "Night at the Library" gala celebration that coincides with the 20th Anniversary of the Foundation and the opening of the Carlsbad City Library on Dove Lane. He also advised of Karen Pearson's resignation from the board.

FRIENDS OF THE LIBRARY REPORT:

Representative Hulsart advised of the Friends' donation of \$45,000 to the library in support of streaming services and additional outdoor furniture for the Dove Library courtyard and children's garden.

NORTH SAN DIEGO COUNTY GENEALOGICAL SOCIETY REPORT:

Board Liaison Sue Madsen summarized recent and upcoming programs and events.

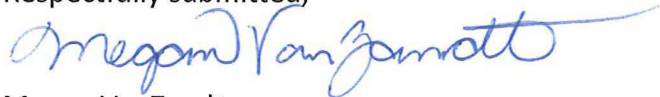
LIBRARY BOARD COMMENTS/ANNOUNCEMENTS:

None.

ADJOURNMENT:

By proper motion (Hulsart/Larson) and vote the meeting was adjourned at 5:41 p.m.

Respectfully submitted,



Megan VanZandt,
Senior Office Specialist