



CITY COUNCIL

Agenda

January 29, 2019 6 p.m.

Council Chamber
1200 Carlsbad Village Drive
Carlsbad, CA 92008

Welcome to Your City Council Meeting

We welcome your interest and involvement in the city's legislative process. This agenda includes information about topics coming before the City Council and the action recommended by city staff. You can read about each topic in the staff reports, which are available on the city website and in the Office of the City Clerk. The City Clerk is also available to answer any questions you have about City Council meeting procedures.

How to Watch

The City of Carlsbad provides three ways to watch a City Council meeting:

In Person



Most City Council meetings take place at City Hall, 1200 Carlsbad Village Drive

On TV



Watch live and replays of meetings on Charter Spectrum channel 24 and AT&T U-verse channel 99

Online



Watch the livestream and replay past meetings on the city website, www.carlsbadca.gov

How to Participate

If you would like to provide comments to the City Council, please:

- Fill out a speaker request form, located in the foyer.
- Submit the form to the City Clerk before the item begins.
- When it's your turn, the City Clerk will call your name and invite you to the podium.
- Speakers have three minutes, unless the presiding officer (usually the mayor) changes that time.
- You may not give your time to another person, but groups can select a single speaker as long as three other members of your group are present. Group representatives have 10 minutes unless that time is changed by the presiding officer or the City Council.

Reasonable Accommodations

Persons with a disability may request an agenda packet in appropriate alternative formats as required by the Americans with Disabilities Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the City Manager's Office at 760-434-2821 (voice), 711 (free relay service for TTY users), 760-720-9461 (fax) or manager@carlsbadca.gov by noon on the Monday before the meeting to make arrangements.

More information about City Council meeting procedures can be found at the end of this agenda and in the Carlsbad Municipal Code chapter 1.20.

The City Council also sits as the Carlsbad Municipal Water District Board, Public Financing Authority Board, Community Development Commission and Successor Agency to the Redevelopment Agency. When considering items presented to the Carlsbad Municipal Water District Board, each member receives an additional \$100 per meeting (max \$300/month). When considering items presented to the Community Development Commission each member receives an additional \$75 per meeting (max \$150/month).

CALL TO ORDER: 6 p.m.

ROLL CALL: M. Hall, K. Blackburn, P. Bhat-Patel, C. Schumacher, B. Hamilton.

ANNOUNCEMENT OF CONCURRENT MEETINGS: None.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Bhat-Patel led the Pledge of Allegiance.

INVOCATION: None.

APPROVAL OF MINUTES:

ACTION: Adopted Minutes as presented. – 5/0.

Minutes of the Special Meeting held December 18, 2018

Minutes of the Regular Meeting held December 18, 2018

Minutes of the Regular Meeting held January 8, 2019

Minutes of the Special Meeting held January 15, 2019

PRESENTATIONS: None.

PUBLIC REPORT OF ANY ACTION TAKEN IN CLOSED SESSION: No reportable action.

PUBLIC COMMENT: *In conformance with the Brown Act, no Council action can occur on items presented during Public Comment. A total of 15 minutes is provided so members of the public can address the Council on items that are not listed on the Agenda. Speakers are limited to three (3) minutes each. If you desire to speak during Public Comment, fill out a SPEAKER CARD and submit it to the City Clerk. If there are more than five (5) speakers, the remaining speakers will be heard at the end of the agenda just prior to Council Reports. When you are called to speak, please come forward to the podium and state your name.*

CONSENT CALENDAR: *The items listed under Consent Calendar are considered routine and will be enacted by one motion as listed below. There will be no separate discussion on these items prior to the time the Council votes on the motion unless members of the Council, the City Manager, or the public request specific items be discussed and/or removed from the Consent Calendar for separate action. A request from the public to discuss an item must be filed with the City Clerk in writing prior to Council consideration of the Consent Calendar.*

WAIVER OF ORDINANCE TEXT READING:

This is a motion to waive the reading of the text of all ordinances and resolutions at this meeting.

1. **ACCEPT A DONATION FROM THE LEE AND MARIA ELSON TRUST** – Adoption of a Resolution accepting an \$88,577 donation from the Lee and Maria Elson Trust and any subsequent donation upon final distribution. (Staff contact: Mike Pacheco, Parks & Recreation).

ACTION: Adopted Resolution No. 2019-009. – 5/0.

2. **ADVERTISE FOR BIDS FOR STAGECOACH SYNTHETIC TURF REPLACEMENT PROJECT** – Adoption of a Resolution approving the contract documents, plans and specifications for the Stagecoach Community Park Synthetic Turf Replacement Project (CIP Project No. 47421), and authorizing the City Clerk to advertise the project for public bids. (Staff contact: Kyle Lancaster, Parks & Recreation).

ACTION: Council continued the item and directed staff to return with a report with the pros and cons of alternative options available. (See minutes for details) – 5/0.

3. FIRST AMENDMENT TO RETAIL LEASE AGREEMENT WITH HOUSE MARTEL, LLC – Adoption of a Resolution approving the first amendment to the retail lease agreement with House Martel, LLC (“Chapters”) to extend the business opening date an additional 90 days, from January 31, 2019 to April 30, 2019, for the space located within the Carlsbad City Library at 1775 Dove Lane (“property”) and authorizing the City Manager to execute the first amendment. (Staff contact: Curtis Jackson, City Manager’s Office).

ACTION: Adopted Resolution No. 2019-010. – 5/0.

ORDINANCES FOR INTRODUCTION: None.

ORDINANCES FOR ADOPTION: None.

PUBLIC HEARINGS: None.

DEPARTMENTAL AND CITY MANAGER REPORTS:

4. APPEAL OF BUILDING PERMIT CB00-3222 EXPIRATION, 3275 ROOSEVELT STREET – Adoption of a Resolution denying the appeal of the Building Official’s decision to expire building permit CB00-3222 for the Join Hands Youth Facility located at 3275 Roosevelt Street. (Staff contact: Mike Peterson, Community & Economic Development)

City Manager’s Recommendation: Adopt the Resolution.

ACTION: Per the appellant’s request the City Council continued the item to the February 12, 2019 Regular Council Meeting. – 4/1. (C. Schumacher – No)

5. AUTHORIZE ADDITIONAL SCHOOL RESOURCE OFFICER FOR CARLSBAD UNIFIED SCHOOL DISTRICT – Adoption of a Resolution approving the addition of a sworn police officer for the position of a School Resource Officer (SRO), authorize the purchase of one police vehicle, and approve a Memorandum of Understanding (MOU) between the City of Carlsbad and Carlsbad Unified School District (CUSD) for the SRO Program for the 2018-2019 school year. (Staff contact: Cindy Anderson, Police Department).

City Manager’s Recommendation: Adopt the Resolution.

ACTION: Council adopted Resolution No. 2019-011. – 5/0.

6. 2018 COUNCIL GOALS UPDATE & 2019 GOAL SETTING PROCESS DISCUSSION – Receive a status report on progress made through December 2018 toward the 2018 City Council Goals and discuss the proposed 2019 City Council Goal Setting Process and provide direction to staff. (Staff contact: Jason Haber, City Manager’s Office).

City Manager’s Recommendation: Receive the report and provide direction to staff.

ACTION: Council received the report and approved staff’s recommendation of a two-year cycle with 2019 as a transition year. (See Minutes for details) – 5/0.

7. CITY COUNCIL CONTINGENCY REPORT – Receive a report on the City Council Contingency Fund. (Staff contact: Laura Rocha, Administrative Services)

City Manager’s Recommendation: Receive the report.

ACTION: Council received the report and directed staff to add Council Policy No. 51 to the upcoming subcommittee Municipal Code conversation. (See Minutes for details) – 3/2. (M. Hall, K. Blackburn – No)

8. CITY OF CARLSBAD COMMISSION NOMINATION AND APPOINTMENT PROCESS – Consider a request from Council Member Barbara Hamilton to discuss the City’s commission nomination and appointment process. (Staff contact: Jason Haber, City Manager Department)

City Manager’s Recommendation: Receive the report.

ACTION: Council directed staff to develop a matrix, invite the candidates for a question and answer session at a City Council meeting beginning with the February 12, 2019 City Council meeting. (See Minutes for details) – 5/0.

9. APPOINT ONE MEMBER TO THE BEACH PRESERVATION COMMITTEE – Adoption of a Resolution appointing one member to the Beach Preservation Committee. (Staff contact: Tammy McMinn, City Clerk’s Office)

City Manager’s Recommendation: Adopt the Resolution.

ACTION: Council continued the item to the February 12, 2019 Regular Council Meeting. – 5/0.

COUNCIL COMMENTARY AND REQUESTS FOR CONSIDERATION OF MATTERS:

City Council Regional Assignments (Revised 1/8/19)

Matt Hall Mayor	North County Mayors and Managers City/School Committee Chamber of Commerce Liaison (primary) San Diego County Water Authority San Diego Regional Economic Development Corporation Board of Directors
Keith Blackburn Council Member	Buena Vista Lagoon JPC Encina Wastewater Authority/JAC Board of Directors North County Dispatch Joint Powers Authority Chamber of Commerce Liaison (alternate)
Priya Bhat-Patel Mayor Pro Tem	SANDAG (2 nd alternate) North County Transit District (primary) City/School Committee League of California Cities – SD Division
Cori Schumacher Council Member	SANDAG (primary) Buena Vista Lagoon JPC Encina Wastewater Authority/JAC Board of Directors (alternate)
Barbara Hamilton Council Member	SANDAG (1 st alternate) Encina Wastewater Authority/JAC Board of Directors North County Transit District (alternate) North County Dispatch Joint Powers Authority (alternate)

PUBLIC COMMENT: Continuation of the Public Comments

This portion of the agenda is set aside for continuation of public comments, if necessary, due to exceeding the total time allotted in the first public comments section. When you are called to speak, please come

forward to the podium and state your name. The remainder of the categories are for reporting purposes. In conformance with the Brown Act, no public testimony and no Council action can occur on these items.

ANNOUNCEMENTS:

This section of the Agenda is designated for announcements to advise the community regarding events that Members of the City Council have been invited to, and may participate in.

CITY MANAGER COMMENTS:

CITY ATTORNEY COMMENTS:

ADJOURNMENT: 9:30 p.m.

City Council Meeting Procedures *(continued from page 1)*

Written Materials

Written materials related to the agenda that are submitted to the City Council after the agenda packet has been published will be available for review prior to the meeting during normal business hours at the City Clerk's office, 1200 Carlsbad Village Drive and on the city website. To review these materials during the meeting, please see the City Clerk

Visual Materials

Visual materials, such as pictures, charts, maps or slides are allowed for comments on agenda items, not general public comment. Please contact the City Manager's Office at 760-434-2820 or manager@carlsbadca.gov to make arrangements in advance. All materials must be received by the City Manager's Office no later than noon the day before the meeting. The time spent presenting visual materials is included in the maximum time limit provided to speakers. All materials exhibited to the City Council during the meeting are part of the public record. **Please note that video presentations are not allowed.**

Decorum

All participants are expected to conduct themselves with mutual respect. Loud, boisterous and unruly behavior can interfere with the ability of the City Council to conduct the people's business. That's why it is illegal to disrupt a City Council meeting. Following a warning from the presiding officer, those engaging in disruptive behavior are subject to law enforcement action.

City Council Agenda

The City Council follows a regular order of business that is specified in the Carlsbad Municipal Code. The City Council may only make decisions about topics listed on the agenda.

Presentations

The City Council often recognizes individuals and groups for achievements and contributions to the community. Well-wishers often fill the chamber during presentations to show their support and perhaps get a photo. If you don't see an open seat when you arrive, there will likely be one once the presentations are over.

Consent Items

Consent items are considered routine and may be enacted together by one motion and vote. Any City Council member may remove or "pull" an item from the "consent calendar" for a separate vote. Members of the public may pull an item from the consent calendar by requesting to speak about that item. A speaker request form must be submitted to the clerk prior to the start of the consent portion of the agenda.

Public Comment

Members of the public may speak on any city related item that does not appear on the agenda. State law prohibits the City Council from taking action on items not listed on the agenda. Comments requiring follow up will be referred to staff and, if appropriate, considered at a future City Council meeting. Members of the public are also welcome to provide comments on agenda items during the portions of the meeting when those items are being discussed. In both cases, a request to speak form must be submitted to the clerk in advance of that portion of the meeting beginning.

Public Hearing

Certain actions by the City Council require a “public hearing,” which is a time within the regular meeting that has been set aside and noticed according to different rules.

Departmental Reports

This part of the agenda is for items that are not considered routine and do not require a public hearing. These items are usually presented to the City Council by city staff and can be informational in nature or require action. The staff report about each item indicates the purpose of the item and whether or not action is requested.

Other Reports

At the end of each meeting, City Council members and the city manager, city attorney and city clerk are given an opportunity to share information. This usually includes reports about recent meetings, regional issues, and recent or upcoming meetings and events.

City Council Actions

Resolution

A resolution is an official statement of City Council policy that directs administrative or legal action or embodies a public City Council statement. Once adopted, it remains City Council policy until changed by subsequent City Council resolution.

Ordinance

Ordinances are city laws contained in the Carlsbad Municipal Code. Enacting a new city law or changing an existing one is a two-step process. First, the ordinance is “introduced” by city staff to the City Council. If the City Council votes in favor of the introduction, the ordinance will be placed on a subsequent City Council meeting agenda for “adoption.” If the City Council votes to adopt the ordinance, it will usually go into effect 30 days later.

Motion

A motion is used to propose City Council direction related to an item on the agenda. Any City Council member may make a motion. A motion must receive a “second” from another City Council member to be eligible for a City Council vote.