




All Receive - Agenda Item # 2
For the Information of the:
CITY COUNCIL
ACM CA CC
Date 2/26/19 CM COO

Memorandum

February 26, 2019

To: Mayor and City Council Members
From: Maria Callander, IT Director
Maria.Callander@carlsbadca.gov or 760-602-2454
Vicki Quiram, Utilities Director
Vicki.Quiram@carlsbadca.com or 760-603-7307
Via Elaine Lukey, Chief Operations Officer 
Re: **Additional Material/Information Regarding Staff Report Item #2 – Agreements with NorthStar Utilities Solutions and Invoice Cloud for Utility Billing System Upgrade and Payment Services**

This purpose of this Memorandum is to provide changes related to the Feb. 26, 2019, Staff Report and Resolution authorizing the city manager/executive manager to execute a Master Service Agreement with N. Harris Computer Systems dba NorthStar Utilities Solutions to upgrade the utilities billing system and bill presentment software in an amount not to exceed \$683,384 for a four-year period.

Below is a line-by-line itemization of the changes between the original Staff Report and the revised Staff Report.

Exhibit 1, Attachment A – of the City Council Resolution

- Exhibit A with NorthStar Utilities Solutions on page 17 now reads “Version 1.15” after ...Dec. 18, 2018, replacing Version 1.14.
- Exhibit A with NorthStar Utilities Solutions on page 17 now reads “March 31, 2019” after ...SOW VALID UNTIL:, replacing Jan. 18, 2018.
- Exhibit B with NorthStar Utilities Solutions on page 40 now reads “Version 1.4” after ...Nov. 8, 2018, replacing Version 1.3.
- Exhibit B with NorthStar Utilities Solutions on page 40 now reads “March 31, 2019” after ...SOW VALID UNTIL:, replacing Dec. 20, 2018.

Exhibit 3, Attachment A – of the Carlsbad Municipal Water District Resolution

- Exhibit A with NorthStar Utilities Solutions on page 104 now reads “Version 1.15” after ...Dec. 18, 2018, replacing Version 1.14.
- Exhibit A with NorthStar Utilities Solutions on page 104 now reads “March 31, 2019” after ...SOW VALID UNTIL:, replacing Jan. 18, 2018.
- Exhibit B with NorthStar Utilities Solutions on page 127 now reads “Version 1.4” after ...Nov. 8, 2018, replacing Version 1.3.
- Exhibit B with NorthStar Utilities Solutions on page 127 now reads “March 31, 2019” after ...SOW VALID UNTIL:, replacing Dec. 20, 2018.

C: City Manager
City Attorney
City Clerk Services Manager