



LIBRARY BOARD OF TRUSTEES

Minutes

Approved: *mv*
4-24-19

ITEM #3

MEETING OF: LIBRARY BOARD OF TRUSTEES MEETING
DATE OF MEETING: Wednesday, March 27, 2019
PLACE OF MEETING: Cole Library Community Room
1250 Carlsbad Village Drive, Carlsbad, CA 92008

CALL TO ORDER:

Chair DeForest called the meeting to order at 5:00 p.m.

ROLL CALL:

Present: Trustees DeForest, Hulsart, Larson and Parsons
Absent: Trustee Pearson

Staff Present: Heather Pizzuto, Library & Cultural Arts Director
Suzanne Smithson, Deputy Library Director
Diane Bednarski, Deputy Library Director
Fiona Everett, Senior Management Analyst
Viktor Sjöberg, Principal Librarian
Debbie Jo McCool, Associate Analyst
Megan VanZandt, Senior Office Specialist

APPROVAL OF MINUTES:

By proper motion, the minutes of the Library Board of Trustees meeting of Feb. 27, 2019 were approved. Approved 4-0-0-1 (Trustee Pearson absent)

PUBLIC COMMENTS:

None.

MONTHLY LIBRARY REPORTS:

The board received the monthly library report for February 2019.

WORK PLAN AND REVIEW OF CMC CHAPTERS 2.16 AND 3.24:

The board reviewed the draft Library Board of Trustees work plan for FY 2019-20, offered suggestions for additions and agreed to continue discussion of the item to the next meeting.

By proper motion, the board approved submitting the revisions to the CMC Chapters 2.16 and 3.24 to the city attorney for review. Approved 4-0-0-1 (Trustee Pearson absent)

LIBRARY FINES AND FEES:

By proper motion, the board supported the proposal as submitted to the city's Administrative Services Director for elimination of the audio visual insurance fee in FY 2019-20 budget.
Approved 4-0-0-1 (Trustee Pearson absent)

RULES OF CONDUCT:

By proper motion, revisions to the rules of conduct policy were approved.
Approved 4-0-0-1 (Trustee Pearson absent)

DIRECTOR'S REPORT:

Director Pizzuto briefed the board on a variety of topics: recent training related to talent development and succession planning; a security update; progress on the café; the concluding events of Carlsbad Reads Together; an update on the budget timelines and process; and the upcoming Career Online High School graduation.

FOUNDATION REPORT:

Representative Larson advised there was no action taken at the last meeting because there was not a quorum.

FRIENDS OF THE LIBRARY REPORT:

Representative Hulsart advised there was a discussion about funding for library programs.

NORTH SAN DIEGO COUNTY GENEALOGICAL SOCIETY REPORT:

Board Liaison Sue Madsen summarized recent and upcoming programs and events.
Membership was reported at 302 members currently.

LIBRARY BOARD COMMENTS/ANNOUNCEMENTS:

None.

ADJOURNMENT:

By proper motion (Parsons/Hulsart) and vote the meeting was adjourned at 6:21 p.m.

Respectfully submitted,



Megan VanZandt,
Senior Office Specialist