



CITY COUNCIL

Adjourned Regular Meeting Agenda

May 21, 2019 4 p.m.

Council Chamber
1200 Carlsbad Village Drive
Carlsbad, CA 92008

Welcome to Your City Council Meeting

We welcome your interest and involvement in the city's legislative process. This agenda includes information about topics coming before the City Council and the action recommended by city staff. You can read about each topic in the staff reports, which are available on the city website and in the Office of the City Clerk. The City Clerk is also available to answer any questions you have about City Council meeting procedures.

How to Watch

The City of Carlsbad provides three ways to watch a City Council meeting:

In Person



Most City Council meetings take place at City Hall, 1200 Carlsbad Village Drive

On TV



Watch live and replays of meetings on Charter Spectrum channel 24 and AT&T U-verse channel 99

Online



Watch the livestream and replay past meetings on the city website, www.carlsbadca.gov

How to Participate

If you would like to provide comments to the City Council, please:

- Fill out a speaker request form, located in the foyer.
- Submit the form to the City Clerk before the item begins.
- When it's your turn, the City Clerk will call your name and invite you to the podium.
- Speakers have three minutes, unless the presiding officer (usually the mayor) changes that time.
- You may not give your time to another person, but groups can select a single speaker as long as three other members of your group are present. Group representatives have 10 minutes unless that time is changed by the presiding officer or the City Council.

Reasonable Accommodations

Persons with a disability may request an agenda packet in appropriate alternative formats as require by the Americans with Disabilities Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the City Manager's Office at 760-434-2821 (voice), 711 (free relay service for TTY users), 760-720-9461 (fax) or manager@carlsbadca.gov by noon on the Monday before the meeting to make arrangements.

More information about City Council meeting procedures can be found at the end of this agenda and in the Carlsbad Municipal Code chapter 1.20.

The City Council also sits as the Carlsbad Municipal Water District Board, Public Financing Authority Board, Community Development Commission and Successor Agency to the Redevelopment Agency. When considering items presented to the Carlsbad Municipal Water District Board, each member receives an additional \$100 per meeting (max \$300/month). When considering items presented to the Community Development Commission each member receives an additional \$75 per meeting (max \$150/month).

CALL TO ORDER:

ROLL CALL:

ANNOUNCEMENT OF CONCURRENT MEETINGS: None.

PLEDGE OF ALLEGIANCE:

INVOCATION: None.

APPROVAL OF MINUTES:

Minutes of the Special Meeting held May 7, 2019.

Minutes of the Regular Meeting held May 7, 2019.

PRESENTATIONS:

Proclamation in recognition of Public Works Week.

Proclamation in recognition of National Gun Violence Awareness Day.

PUBLIC REPORT OF ANY ACTION TAKEN IN CLOSED SESSION:

PUBLIC COMMENT: *In conformance with the Brown Act, no Council action can occur on items presented during Public Comment. A total of 15 minutes is provided so members of the public can address the Council on items that are not listed on the Agenda. Speakers are limited to three (3) minutes each. If you desire to speak during Public Comment, fill out a SPEAKER CARD and submit it to the City Clerk. If there are more than five (5) speakers, the remaining speakers will be heard at the end of the agenda just prior to Council Reports. When you are called to speak, please come forward to the podium and state your name.*

CONSENT CALENDAR: *The items listed under Consent Calendar are considered routine and will be enacted by one motion as listed below. There will be no separate discussion on these items prior to the time the Council votes on the motion unless members of the Council, the City Manager, or the public request specific items be discussed and/or removed from the Consent Calendar for separate action. A request from the public to discuss an item must be filed with the City Clerk in writing prior to Council consideration of the Consent Calendar.*

WAIVER OF ORDINANCE TEXT READING:

This is a motion to waive the reading of the text of all ordinances and resolutions at this meeting.

1. **REPORT ON CITY INVESTMENTS AS OF MARCH 31, 2019** – Acceptance of report on City Investments as of March 31, 2019. (Staff contact: Craig Lindholm, City Treasurer and Laura Rocha, Administrative Services)
2. **AUTHORIZE EXTENSION TO AGREEMENT WITH ADMINSURE, INC.** – Adoption of a Resolution authorizing the City Manager to execute the first extension term and granting the City Manager the authority to execute future extensions of the agreement with AdminSure, Inc. for third party administration of workers' compensation claims. (Staff contact: Donna Hernandez, Human Resources)
3. **APPROVAL OF MEMORANDUM OF UNDERSTANDING AND CONTRACT FOR INNOVATE 78 ECONOMIC DEVELOPMENT INITIATIVE** – Adoption of a Resolution approving a Memorandum of Understanding among the cities of Carlsbad, Escondido, Oceanside, San Marcos and Vista for the purposes of continuing to implement the Innovate 78 Economic Development Initiative and approving an agreement with the San Diego Regional Economic Development Corporation in an amount not to exceed \$190,000 per agreement year. (Staff contact: Christie Marcella, Community & Economic Development)

4. APPROVAL OF FIRST AMENDMENT TO GROUND LEASE – VILLA LOMA APARTMENTS – Adoption of a Resolution approving the first amendment to Ground Lease between the City of Carlsbad and Tobria Terrace LLC for City property located at 6421 Tobria Terrace and commonly known as Villa Loma Apartments, and authorizing the City Manager to execute the first amendment to the Ground Lease and the Ground Lessor’s Estoppel Certificate and other related documents to extend the lease term for said property. (Staff contact: Debbie Fountain, Community & Economic Development)
5. ADVERTISE FOR BIDS FOR CITY HALL EXTERIOR SAFETY AND ACCESSIBILITY IMPROVEMENTS – Adoption of a Resolution approving the plans and specifications and authorizing the City Clerk to advertise for bids for the City Hall Exterior Refurbishment and Northwest Quadrant Storm Drain Improvement Program, Capital Improvement Program (CIP) Project Nos. 4725 and 6608. (Staff contact: Brandon Miles, Public Works)

ORDINANCE FOR INTRODUCTION: None.

ORDINANCE FOR ADOPTION:

6. SHARED MOBILITY DEVICES ORDINANCE NO. CS-354 – Adoption of Ordinance No. CS-354 amending Carlsbad Municipal Code Title 10, Vehicles and Traffic, by adding Chapter 10.60 Shared Mobility Devices to establish regulations that prohibit shared mobility devices from being abandoned in the public right-of-way or other public areas, from being placed for rent in those areas, and from presenting a public nuisance. (Staff contact: Sheila Cobian, City Clerk Services)

City Manager’s Recommendation: Adopt Ordinance No. CS-354.

PUBLIC HEARING:

7. ROOSEVELT TOWNHOMES – Adoption of a Resolution approving a Tentative Tract Map and Site Development Plan to construct a five-unit, residential air-space condominium project on a 0.22 acre site located at 2569 Roosevelt Street in the Village General (VG) District of the Village and Barrio Master Plan and within Local Facilities Management Zone 1. Case Name: Roosevelt Townhomes. Case No.: CT 2017-0006/SDP 2018-0013 (DEV2017-0213) (Staff contact: Chris Garcia, Community & Economic Development)

City Manager’s Recommendation: Take public input, close the public hearing, and adopt the Resolution.

DEPARTMENTAL AND CITY MANAGER REPORTS:

8. SB 1205 COMPLIANCE REPORT FOR STATE-MANDATED ANNUAL FIRE INSPECTIONS – Adoption a Resolution accepting a report on the status of all state-mandated annual fire inspections in the City of Carlsbad in conjunction with SB1205 and the California Health and Safety Code Section 13146.4 (Staff contact: Randy Metz, Fire Department)

City Manager’s Recommendation: Adopt the Resolution.

9. PRESENTATION OF THE FISCAL YEAR 2019-20 PRELIMINARY OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM – Accept the report and set the Public Hearing date of June 18, 2019 for adoption of the Fiscal Year 2019-20 Operating Budget and Capital Improvement Program Budget and adoption of the changes to the Master Fee Schedule. (Staff contact: Roxanne Muhlmeister, Administrative Services)

City Manager’s Recommendation: Accept the report and set the Public Hearing for June 18, 2019.

10. APPROVAL OF FINANCIAL MANAGEMENT POLICIES FOR PENSION FUNDING AND GENERAL FUND SURPLUS – Adoption of a Resolution approving a City Council Policy No. 86 to establish a Pension Funding Policy, approving City Council Policy No. 87 to establish a General Fund Surplus Policy, and revising City Council Policy No. 74, General Fund Reserve Policy. (Staff contact: Laura Rocha, Administrative Services)

City Manager’s Recommendation: Adopt the Resolution.

COUNCIL COMMENTARY AND REQUESTS FOR CONSIDERATION OF MATTERS:

City Council Regional Assignments (Revised 1/8/19)

Matt Hall North County Mayors and Managers
Mayor City/School Committee
Chamber of Commerce Liaison (primary)
San Diego County Water Authority
San Diego Regional Economic Development Corporation Board of Directors

Keith Blackburn Buena Vista Lagoon JPC
Council Member Encina Wastewater Authority/JAC Board of Directors
North County Dispatch Joint Powers Authority
Chamber of Commerce Liaison (alternate)

Priya Bhat-Patel SANDAG (2nd alternate)
Mayor Pro Tem North County Transit District (primary)
City/School Committee
League of California Cities – SD Division
SANDAG Shoreline Preservation Working Group (primary)

Cori Schumacher SANDAG (primary)
Council Member Buena Vista Lagoon JPC
Encina Wastewater Authority/JAC Board of Directors (alternate)

Barbara Hamilton SANDAG (1st alternate)
Council Member Encina Wastewater Authority/JAC Board of Directors
North County Transit District (alternate)
North County Dispatch Joint Powers Authority (alternate)
SANDAG Shoreline Preservation Working Group (alternate)

PUBLIC COMMENT: Continuation of the Public Comments

This portion of the agenda is set aside for continuation of public comments, if necessary, due to exceeding the total time allotted in the first public comments section. When you are called to speak, please come forward to the podium and state your name. The remainder of the categories are for reporting purposes. In conformance with the Brown Act, no public testimony and no Council action can occur on these items.

ANNOUNCEMENTS:

This section of the Agenda is designated for announcements to advise the community regarding events that Members of the City Council have been invited to, and may participate in.

CITY MANAGER COMMENTS:

CITY ATTORNEY COMMENTS:

ADJOURNMENT:

City Council Meeting Procedures *(continued from page 1)*

Written Materials

Written materials related to the agenda that are submitted to the City Council after the agenda packet has been published will be available for review prior to the meeting during normal business hours at the City Clerk's office, 1200 Carlsbad Village Drive and on the city website. To review these materials during the meeting, please see the City Clerk

Visual Materials

Visual materials, such as pictures, charts, maps or slides are allowed for comments on agenda items, not general public comment. Please contact the City Manager's Office at 760-434-2820 or manager@carlsbadca.gov to make arrangements in advance. All materials must be received by the City Manager's Office no later than noon the day before the meeting. The time spent presenting visual materials is included in the maximum time limit provided to speakers. All materials exhibited to the City Council during the meeting are part of the public record. **Please note that video presentations are not allowed.**

Decorum

All participants are expected to conduct themselves with mutual respect. Loud, boisterous and unruly behavior can interfere with the ability of the City Council to conduct the people's business. That's why it is illegal to disrupt a City Council meeting. Following a warning from the presiding officer, those engaging in disruptive behavior are subject to law enforcement action.

City Council Agenda

The City Council follows a regular order of business that is specified in the Carlsbad Municipal Code. The City Council may only make decisions about topics listed on the agenda.

Presentations

The City Council often recognizes individuals and groups for achievements and contributions to the community. Well-wishers often fill the chamber during presentations to show their support and perhaps get a photo. If you don't see an open seat when you arrive, there will likely be one once the presentations are over.

Consent Items

Consent items are considered routine and may be enacted together by one motion and vote. Any City Council member may remove or "pull" an item from the "consent calendar" for a separate vote. Members of the public may pull an item from the consent calendar by requesting to speak about that item. A speaker request form must be submitted to the clerk prior to the start of the consent portion of the agenda.

Public Comment

Members of the public may speak on any city related item that does not appear on the agenda. State law prohibits the City Council from taking action on items not listed on the agenda. Comments requiring follow up will be referred to staff and, if appropriate, considered at a future City Council meeting. Members of the public are also welcome to provide comments on agenda items during the portions of the meeting when those items are being discussed. In both cases, a request to speak form must be submitted to the clerk in advance of that portion of the meeting beginning.

Public Hearing

Certain actions by the City Council require a "public hearing," which is a time within the regular meeting that has been set aside and noticed according to different rules.

Departmental Reports

This part of the agenda is for items that are not considered routine and do not require a public hearing. These items are usually presented to the City Council by city staff and can be informational in nature or require action. The staff report about each item indicates the purpose of the item and whether or not action is requested.

Other Reports

At the end of each meeting, City Council members and the city manager, city attorney and city clerk are given an opportunity to share information. This usually includes reports about recent meetings, regional issues, and recent or upcoming meetings and events.

City Council Actions

Resolution

A resolution is an official statement of City Council policy that directs administrative or legal action or embodies a public City Council statement. Once adopted, it remains City Council policy until changed by subsequent City Council resolution.

Ordinance

Ordinances are city laws contained in the Carlsbad Municipal Code. Enacting a new city law or changing an existing one is a two-step process. First, the ordinance is “introduced” by city staff to the City Council. If the City Council votes in favor of the introduction, the ordinance will be placed on a subsequent City Council meeting agenda for “adoption.” If the City Council votes to adopt the ordinance, it will usually go into effect 30 days later.

Motion

A motion is used to propose City Council direction related to an item on the agenda. Any City Council member may make a motion. A motion must receive a “second” from another City Council member to be eligible for a City Council vote.