2012 Summer Reading Program (SRP)

YOUTH VOLUNTEER APPLICATION

The Carlsbad City Libraries are accepting applications for youth volunteers to assist with the Summer Reading Program from June 18 through August 3, plus a party on August 6. Volunteers sign-up children to participate in the program, listen to them talk about what they've been reading, distribute prizes, and help with special programs and events at the library.

You are eligible to be a volunteer if:

- You will be enrolled in the 7th through 12th grades in the fall of 2012 *and*
- You turn in a complete application no later than 5:00 PM on May 25, 2012

Name: _____ Phone: _____

Address: _____ City: _____ Zip: _____

Email: _____ Grade in 2012/2013: _____

T-shirt size: Adult S ____ Adult M ____ Adult L ____ Adult XL ____

Where would you like to volunteer? (please choose **only** one)

Carlsbad City Library on Dove Lane _____ Georgina Cole Library _____

Library Learning Center _____

All volunteers must attend a scheduled training session, even if you have previously been an SRP volunteer. Please bring your calendar and sign-up for training when you turn in your application.

I have read all of the volunteer application and release statements. I understand the SRP volunteer responsibilities and agree to perform the duties as described.

Applicant's signature: _____ Date: _____

Parent's name (please print): _____

Parent's signature: _____ Date: _____

All application documents are due no later than 5:00 pm on Friday, May 25, 2012.

Please turn in your materials to:

Children's Desk @ Dove Library (760-602-2047)

Youth Services Desk @ Georgina Cole Library (760-434-2897)

Library Learning Center (760-931-4500)

For staff use:

Date submitted: _____ *Received by:* _____ *Training date & time:* _____

2012 Summer Reading Program (SRP)

Youth Volunteer

"MEMORANDUM OF UNDERSTANDING"

Thank you for applying to be part of our Summer Reading Program! As a youth volunteer with the Carlsbad City Libraries, you agree to:

- Understand that your first priority as a volunteer is to help children participating in the Summer Reading Program.
- Be a positive role model. Represent the library well by being polite to everyone including staff members, and your fellow volunteers.
- Be enthusiastic— help make this a fun and rewarding program!
- Dress neatly and wear the SRP Volunteer T-shirt. If you arrive to your shift without your shirt, you will be sent home.
- Be on time. If you are running late, please call us to let us know.
- Come to the library to schedule or reschedule when you would like to volunteer. Library Staff will not be able to schedule shifts for you over the phone.
- Contact us as soon as possible if you cannot volunteer when expected. You may be removed from the program if you miss a shift without informing us ahead of time.
- Find something quiet to do if you are not helping a child. You can ask staff if they have a project for you or you can read.
- While volunteering, we ask that you not talk on the phone, use electronic devices or have non-volunteering friends or family be with you.
- Understand that if we have to speak with you about your behavior or conduct when volunteering more than once, you may be removed from the program.

Volunteer Name (please print): _____ Date: _____

Volunteer Signature: _____

Please complete the City of Carlsbad Youth Volunteer Services Agreement and Release.

Turn in all signed, completed SRP volunteer application forms to the Children's Desk @ Dove Library, the Youth Services Desk @ Georgina Cole Library, or the Library Learning Center.

Don't forget! Applications are due no later than 5:00 pm on

Friday, May 25, 2012

City of Carlsbad

Youth Volunteer Services Agreement and Release (SRP)

As a youth volunteer with the City of Carlsbad, you agree to:

- Respect the confidentiality of City information and only discuss or give official information as directed by a supervisor. No confidential information will be provided to the public except within the guidelines of the City.

- Give the City of Carlsbad, free of any compensation, unlimited permission to use, publish, and republish, in any media now in existence or that may later be developed, for any lawful purpose as it may determine, information and reproductions of my likeness and my voice related to any aspect of my volunteer service for the City. I hereby waive my right to first review the use of my likeness or voice before any use or publication.

- In the event of an emergency, I hereby give the City of Carlsbad permission to seek medical attention for myself or my child, if volunteer applicant is less than 18 years of age.

- Understand that there are some risks and that I may be injured in the course of performing these volunteer activities or services for the City. I understand that the City's policy is to cover volunteers as "employees" of the City for sole purpose of California Workers' Compensation benefits. I also understand that under Workers' Compensation laws, Workers' Compensation benefits will be the sole and exclusive remedy in the event I am injured while performing these volunteer activities and services. I further understand and agree that I will only be entitled to medical expenses under the City's Workers' Compensation. I will not be entitled to any other Workers' Compensation benefits which may include, but are not limited to, permanent or temporary loss of use damages, replacement income or vocational rehabilitation benefits. With the exception of Workers' Compensation benefits as set out above, I hereby agree that I, my heirs, guardians, legal representatives and assigns will not make a claim against or file an action against the City of Carlsbad or any of its agents, officers, employees or other volunteers, for injury or damage resulting from negligence, howsoever caused, by any employee, agent, officer or volunteer of the City of Carlsbad as a result of my participation in this volunteer activity or service. In addition, I hereby release and discharge the City of Carlsbad, its agents, officers, employees and other volunteers from all actions, claims and demands that I, my heirs, guardians, legal representatives or assigns now have or may hereafter have for injury or damage resulting from my participation in these volunteer activities or services.

I have carefully read this agreement and fully understand its contents. I am aware that this is a partial release of liability and a contract between myself and the City of Carlsbad and sign it of my own free will.

Volunteer Name (please print) _____ Age (if under 18 years old) _____

Volunteer Signature _____ Date _____

Signature of parent or guardian (if volunteer is under 18 years of age) _____ Date _____

Address (Street/City/Zip) _____ Phone _____

EMERGENCY CONTACT _____ EMERGENCY CONTACT PHONE _____

Return all signed, completed SRP volunteer application forms to the Children's Desk @ Dove Library, Youth Services Desk @ Georgina Cole Library, or the Learning Center no later than 5:00 PM on Friday, May 25, 2012.