



# CERTIFICATE OF CORRECTION SUBMITTAL CHECKLIST E-3

*Development Services*  
**Land Development Engineering**  
1635 Faraday Avenue  
760-602-2750  
www.carlsbadca.gov

THIS SECTION TO BE COMPLETED BY CITY PERSONNEL

Project ID \_\_\_\_\_ Project Name \_\_\_\_\_  
DWG No. \_\_\_\_\_ Project Engineer \_\_\_\_\_

- Submittals may be rejected if the submittal package is incomplete or current forms are not used.

**THE FOLLOWING ITEMS MUST BE INCLUDED IN THE INITIAL SUBMITTAL:**

*All items must be submitted unless an item is marked "N/A" and initialed by city engineering personnel.*

- \_\_\_\_\_ 1. This submittal checklist
- \_\_\_\_\_ 2. Transmittal from engineer or surveyor of work listing all items being submitted
- \_\_\_\_\_ 3. Completed and signed city Engineering Plancheck Application
- \_\_\_\_\_ 4. Original and one copy of letter from the engineer or surveyor of work listing all requested corrections and providing justification for each correction in compliance with Carlsbad Municipal Code Section 20.04.100 and Subdivision Map Act Sections 66469 through 66472
- \_\_\_\_\_ 5. One original and two copies of the city's Certificate of Correction form (8 1/2" X 11") completed and signed by the engineer or surveyor of work (with attachment plat (one original and two copies), when necessary, signed and sealed by the engineer or surveyor of work) to illustrate the corrections made
- \_\_\_\_\_ 6. One copy of annotated recorded map showing the locations of the corrections cross-referenced to the certificate
- \_\_\_\_\_ 7. Two sets of traverse calculations or mathematical calculations (when required) signed and sealed by the engineer or surveyor of work
- \_\_\_\_\_ 8. Processing fee
- \_\_\_\_\_ 9. **OTHER:** \_\_\_\_\_

**COMMENTS** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SUBMITTAL COMPLETE. CHECKED BY** \_\_\_\_\_ **DATE** \_\_\_\_\_