



Computer Policies

Registration and Check-in


All users must have a Carlsbad City Library Card and read and sign an *Internet and Computer User Agreement*. Patrons' library records will reflect that they have read and signed this agreement. Patrons will use their library card to access a computer. Library cards are non-transferable. A one-hour session is standard and may be extended if no one is waiting. There is no limit on number of sessions per day.

Visitors

Visitor passes are available for those who live outside San Diego County and who will be in the area for a limited time. Passes are valid for two weeks. Visitors are required to show identification and read and sign the *Internet and Computer User Agreement*.

Computers for Children and Teens

All three Carlsbad libraries offer computers with internet access designated for children and teens. In order to use these computers, the following conditions apply:

- All youth under age 18 must have an *Internet and Computer User Agreement* signed by a parent or guardian. Parents are responsible for the terms of the *Internet and Computer User Agreement* whether accompanying their child or not.
 - Children under the age of 12 must have a parent remain with them while they use the internet.
 - Children under the age of 13 must use the terminals in the children's area.
 - Teens 13 to 17 may use the adult, teen or children's computers.
 - Adults may use the children's internet computers only if they are supervising their child in the children's area.
 - Supervising adults must relinquish their computer if youth are waiting to use the internet.
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Equipment Use

All users must follow the guidelines set forth in the Carlsbad City Library *Internet and Computer User Agreement*. Only library installed software and hardware may be used. Adding or deleting software is not permitted.

Assistance

Staff is available for assistance; however, anyone using a computer is expected to have basic Windows knowledge.

Closing

The computers shut down 10 minutes before the library closes.

Disclaimer

The library and its staff assume no responsibility for loss or damage to any data or USB drives arising from a patron's use of computers, library software or equipment. User assumes no right to privacy while using computers. Not all information found on the internet is accurate, complete, up to date, legal or philosophically acceptable to all individuals. The library assumes no responsibility and shall have no liability for any direct, indirect or consequential damages arising from the use of information found on the internet.

9-25-18

