

Review for Sign Permit P-11



Development Services

Planning Division
 1635 Faraday Avenue
 760-602-4610
 www.carlsbadca.gov

PLANNING APPLICATION # _____	SIGN FEE _____
RECEIVED BY _____	SIGN PROGRAM FEE _____
DATE _____	RECEIPT NO. _____

NOTE: AN APPOINTMENT IS REQUIRED FOR SUBMITTAL. PLEASE CONTACT THE APPOINTMENT SPECIALIST AT (760) 602-2723 TO SCHEDULE AN APPOINTMENT. *SAME DAY APPOINTMENTS ARE NOT AVAILABLE*

All plans submitted for sign permits/sign programs shall consist of a minimum of a site plan and sign elevations containing the following information:

1. North arrow and scale.
2. Location of existing buildings or structures, parking areas, and vehicular access points to the property.
3. Location of all existing and proposed signs for the property.
4. Distance to the property line(s) for all proposed freestanding sign(s).
5. Provide an elevation for all proposed sign(s) which specifies the following:
 - A. Dimensions and area for all existing and proposed sign(s).
 - B. Materials the sign(s) will be constructed of.
 - C. Source of illumination.
 - D. Proposed sign copy.

APPLICANT MUST SUBMIT THREE (3) SETS OF SIGN/SITE PLANS, A COMPLETED APPLICATION FORM, AND THE APPLICATION FEE. Average processing time: 2 weeks

Name of Project: _____

Address of Project: _____

Assessor Parcel Number: _____

Related Planning Case Number(S): _____

TYPE OF DEVELOPMENT

Residential	Hotel/Motel	Theater	ProduceStand
Commercial	Service Station	Government/Church/School	Nursery
Office/Industrial	Professional Care	Public Park	P-U/OS Zone
SIGN PROGRAM AND/OR SPECIFIC PLAN CRITERIA		Yes	No
		Specific Plan Number _____	
VILLAGE REVIEW AREA <i>(If yes, please complete information on page 3)</i>			Yes
SOUTH CARLSBAD COASTAL REVIEW AREA			No
SIGN ORDINANCE:	Yes	No	COASTAL ZONE: Yes No

EXISTING SIGNS:

TYPE	NUMBER	SIGN AREA	SIGN HEIGHT
Pole			
Monument			
Wall			
Suspended/Projecting			
Directional			
Canopy			
Freestanding (Project Identity)			

PERMITS ISSUED FOR EXISTING SIGNS: Yes No Date _____

PROPOSED PERMANENT SIGNS:

TYPE	MAXIMUM NUMBER ALLOWED	NUMBER PROPOSED	MAXIMUM SIGN AREA	PROPOSED SIGN AREA	MAXIMUM SIGN HEIGHT	PROPOSED SIGN HEIGHT
Pole**						
Monument**						
Wall						
Suspended/Projecting						
Directional						
Canopy						
Freestanding** (Project Identity)						
Digital Display						

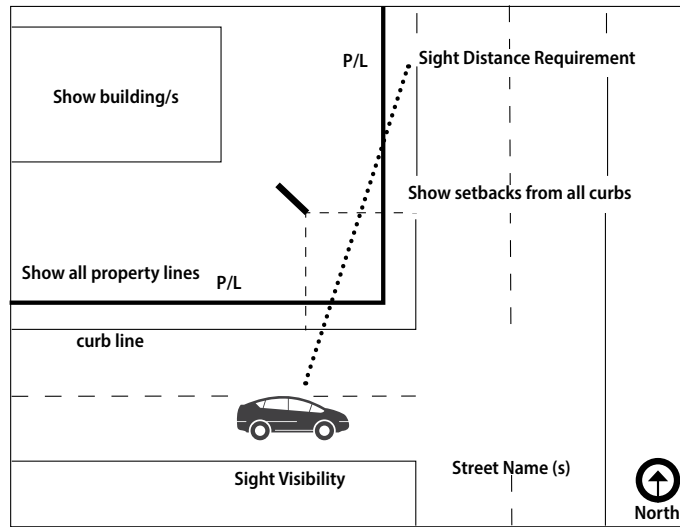
PROPOSED TEMPORARY SIGNS:

TYPE	MAXIMUM NUMBER ALLOWED	NUMBER PROPOSED	MAXIMUM SIGN AREA	PROPOSED SIGN AREA	MAXIMUM SIGN HEIGHT	PROPOSED SIGN HEIGHT
Construction**						
For Sale**						
Banner						
Interim						

****Prior to approval, all proposed pole, monument, and freestanding signs must be reviewed for potential sight distance and visibility issues. Additional information must supplement this application showing how the proposed signage will not encroach into the public right-of-way or present a traffic hazard. Page 3 of 4 illustrates an example for what would be required for such proposed signs.**

SITE PLAN REQUIREMENT FOR POLE, MONUMENT, AND FREESTANDING SIGN APPLICATIONS

The following example illustrates the information that is required for all pole, monument, and freestanding sign permit applications. Prior to approval, all such proposed signs must be reviewed for potential issues by the Transportation Department, which **will not allow signs to be approved over the counter**. Additional time will be required for on-site inspection.



21.41.080 Sign design standards

Relationship to Streets: Signs shall be designed and located so as not to interfere with the unobstructed clear view of the public right-of-way and nearby traffic regulatory signs of any pedestrian, bicyclist or motor vehicle driver.

Sight Distance: No sign or sign structure shall be placed or constructed so that it impairs the sight distance requirements at any public or private street intersection or driveway.

EXISTING SIGN PROGRAMS OR SPECIFIC PLAN SIGN CRITERIA

Total Building Square Footage:	_____	sq. ft.
Total Building Street Frontage:	_____	linear ft.
Total Signage Allowance:	_____	sq. ft.
Existing Signage (sq. ft.):	_____	sq. ft.
Remaining Sign Allowance at Present:	_____	sq. ft.
Proposed Signage (sq. ft.):	_____	sq. ft.
Remaining Sign Allowance After Proposed Sign:	_____	sq. ft.

VILLAGE REVIEW AREA

Total Signable Area:	_____	sq. ft.
Total Signable Area Length:	_____	sq. ft.
Total Signable Area Height:	_____	sq. ft.
Total Projection from Wall Face:	_____	inches

PROPERTY OWNER**APPLICANT**

Name

Name

Mailing Address

Mailing Address

City

State

City

State

Zip

Telephone

Zip

Telephone

I CERTIFY THAT I AM THE LEGAL OWNER AND THAT ALL THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

I CERTIFY THAT I AM THE LEGAL OWNER AND THAT ALL THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Signature

Date

Signature

Date

PLANNER CHECKLIST

1. Field check by planner.
2. Within maximum length, area.
3. Style consistent with Sign Program and/or Specific Plan criteria, if applicable
4. Location: In right-of-way
 In visibility triangle at corner
5. Pole and monument signs to be checked by Transportation Engineering, for visibility issues.
6. When approved route copy to Data Entry

APPROVED: Planner: _____ Date: _____