



# CERTIFICATE OF OCCUPANCY B-35

Development Services

**Building Division**  
1635 Faraday Avenue  
760-602-2719  
www.carlsbadca.gov

A certificate of occupancy can only be requested after a final inspection. The City of Carlsbad does not issue certificates of occupancy for residential projects. Please complete the following and return the form to the Building Division by email [Bldginspections@carlsbadca.gov](mailto:Bldginspections@carlsbadca.gov) or in person at 1635 Faraday Ave Carlsbad, CA 92008.

Related Building Permit Number: CBC \_\_\_\_\_ Date Finaled: \_\_\_\_\_

**Applicant** Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**Occupant** Business License: \_\_\_\_\_  
Business Name: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
\_\_\_\_\_  
Business Phone Number: \_\_\_\_\_

**Property** Name: \_\_\_\_\_  
**Owner** Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone Number: \_\_\_\_\_

**Applicant Delivery Options: (check one)**

- \_\_\_\_ Pick up at Building Front Counter
- \_\_\_\_ Email Address: \_\_\_\_\_
- \_\_\_\_ Mail Address: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

**FOR OFFICIAL USE ONLY:**

Certificate of Occupancy # CBC \_\_\_\_\_

Date Issued: \_\_\_\_\_