

Approved: 6.26.19<sup>mv</sup>



## LIBRARY BOARD OF TRUSTEES

# Minutes

ITEM #3

**MEETING OF:** LIBRARY BOARD OF TRUSTEES MEETING  
**DATE OF MEETING:** Wednesday, May 22, 2019  
**PLACE OF MEETING:** City Council Chamber  
1200 Carlsbad Village Drive, Carlsbad, CA 92008

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### CALL TO ORDER:

Vice Chair Hulsart called the meeting to order at 5:00 p.m.

### ROLL CALL:

**Present:** Trustees Hulsart, Larson and Parsons  
**Absent:** Trustee DeForest

**Staff Present:** Heather Pizzuto, Library & Cultural Arts Director  
Debbie Jo McCool, Associate Analyst  
Megan VanZandt, Senior Office Specialist

### APPROVAL OF MINUTES:

The board was unable to approve the April 24, 2019 minutes due to lack of quorum of trustees who attended the April 24, 2019 meeting. This agenda item will be continued to the next meeting for approval.

### PUBLIC COMMENTS:

None.

### MONTHLY LIBRARY REPORTS:

The board received the monthly library report for April 2019.

### TECHNOLOGY REPORT AND UPDATE:

The board received the quarterly technology report for the period of January to March 2019. Senior Business Systems Specialist Devin Castel provided the board with highlights and trends on the report.

### CARLSBAD READS TOGETHER 2019 REPORT:

The board received a final report on Carlsbad Reads Together 2019. Community Relations Manager Jessica Padilla Bowen provided the board with information regarding the program goal, author visit, community outreach, lessons learned, and the planning for Carlsbad Reads Together 2020.

**SUMMER READING ADVENTURE OVERVIEW:**

Senior Librarian Barbara Chung in Children's Services provided the board with a preview of this year's 2019 Summer Reading Adventure program "A Universe of Stories" which invites all ages to continue reading through the summer.

**DIRECTOR'S REPORT:**

Director Pizzuto briefed the board on a variety of topics: progress on the café; an update on the budget presented to City Council, along with upcoming employee development opportunities, events and staff absences.

**FOUNDATION REPORT:**

Representative Larson advised of the successful Spring Social event that occurred on May 10 and the marketing efforts that continue for the upcoming Sept. 21 "Night at the Library" gala.

**FRIENDS OF THE LIBRARY REPORT:**

Representative Hulsart advised the Friends are stocking up on book donations for the Summer Reading Adventure. Also, at the May meeting the Friends voted to approve library funding requests of over \$130,000 for FY 2019-20. The Friends' annual meeting will take place in June.

**NORTH SAN DIEGO COUNTY GENEALOGICAL SOCIETY REPORT:**

None.

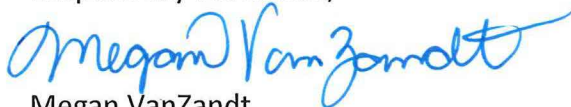
**LIBRARY BOARD COMMENTS/ANNOUNCEMENTS:**

By proper motion, the board approved placing a discussion of the Library Board meeting start time on the next meeting agenda. Approved 3-0-0-1 (Chair DeForest absent)

**ADJOURNMENT:**

By proper motion (Hulsart/Larson) and vote the meeting was adjourned at 5:55 p.m.

Respectfully submitted,



Megan VanZandt,  
Senior Office Specialist