



LIBRARY BOARD OF TRUSTEES

Minutes

Approved: 7.24.19

ITEM #3

MEETING OF: LIBRARY BOARD OF TRUSTEES MEETING
DATE OF MEETING: Wednesday, June 26, 2019
PLACE OF MEETING: City Council Chamber
1200 Carlsbad Village Drive, Carlsbad, CA 92008

CALL TO ORDER:

Chair DeForest called the meeting to order at 5:00 p.m.

ROLL CALL:

Present: Trustees DeForest, Hulsart, Larson and Parsons

Absent: none

Staff Present: Suzanne Smithson, Deputy Library Director
Diane Bednarski, Deputy Library Director
Fiona Everett, Senior Management Analyst
Debbie Jo McCool, Associate Analyst
Megan VanZandt, Senior Office Specialist

APPROVAL OF MINUTES:

By proper motion, the minutes of the Library Board of Trustees meeting of April 24, 2019 were approved. Approved 3-0-1-0 (Trustee Parsons abstain)

By proper motion, the minutes of the Library Board of Trustees meeting of May 22, 2019 were approved. Approved 3-0-1-0 (Trustee DeForest abstain)

PUBLIC COMMENTS:

None.

MONTHLY LIBRARY REPORTS:

The board received the monthly library report for May 2019.

BUDGET UPDATE:

The board received an update on the FY 2019-20 final library budget. Senior Management Analyst Fiona Everett and Associate Analyst Debbie Jo McCool provided the board with information regarding budget priorities and objectives, the budget items requested and approved and additional changes made. The board was given an opportunity to ask questions.

LIBRARY BOARD OF TRUSTEES MEETING START TIME:

By proper motion, the board approved changing the Library Board meeting start time from 5 p.m. to 4 p.m. commencing at next month's Library Board of Trustees meeting.
Approved 4-0-0-0

DIRECTOR'S REPORT:

Deputy Library Director Suzanne Smithson briefed the board on a variety of topics: a follow-up to the budget report on the elimination of the audio/visual fee and Saturday hours for the Library Learning Center; information about the School Resource Officers pilot program at Cole Library; an update on the Summer Reading Adventure; details on the power outage at Dove Library; progress on the café; the new electronic vehicle parking stations at Dove Library; the Public Library Staff Education Program; the hiring of a new technology librarian and the passing of Mr. Ben Schulman.

FOUNDATION REPORT:

Representative Larson advised of publicity activities being worked on for the upcoming Sept. 21 "Night at the Library" gala.

FRIENDS OF THE LIBRARY REPORT:

Representative Hulsart advised of the annual board meeting taking place tomorrow at 7 p.m. in the Gowland Meeting Room.

NORTH SAN DIEGO COUNTY GENEALOGICAL SOCIETY REPORT:

Board Liaison Sue Madsen summarized recent and upcoming programs and events.

LIBRARY BOARD COMMENTS/ANNOUNCEMENTS:

None.

ADJOURNMENT:

By proper motion (Hulsart/Parsons) and vote the meeting was adjourned at 6:00 p.m.

Respectfully submitted,



Megan VanZandt,
Senior Office Specialist