

Approved: 12/11/19



LIBRARY BOARD OF TRUSTEES

ITEM #3

Minutes

MEETING OF: LIBRARY BOARD OF TRUSTEES MEETING
DATE OF MEETING: Wednesday, October 23, 2019
PLACE OF MEETING: City Council Chamber
1200 Carlsbad Village Drive, Carlsbad, CA 92008

CALL TO ORDER:

Chair Larson called the meeting to order at 4:00 p.m.

ROLL CALL:

Present: Trustees DeForest, Hulsart, Larson, McBride and Parsons

Absent: none

Staff Present: Heather Pizzuto, Library & Cultural Arts Director
Diane Bednarski, Deputy Library Director
Suzanne Smithson, Deputy Library Director
Fiona Everett, Senior Management Analyst
Debbie Jo McCool, Associate Analyst
Jennifer Davidson, Senior Office Specialist
Sandra Riggins, Senior Office Specialist

APPROVAL OF MINUTES:

Minutes of the Library Board of Trustees meeting held on Sept. 25, 2019
Approved, 4/1 (Trustee McBride - abstain)

PUBLIC COMMENTS:

None

MONTHLY LIBRARY REPORTS:

The board received the monthly library report for Sept. 2019.

FY 2018-19 CALIFORNIA PUBLIC LIBRARY SURVEY:

Associate Analyst Debbie Jo McCool presented to the board the FY 2018-19 California Public Library Survey data and responded to questions, along with Deputy Library Directors Diane Bednarski and Suzanne Smithson.

The board voted to approve the survey for submittal to the California State Library.

Approved (5/0)

DIRECTOR'S REPORT:

Director Pizzuto briefed the board on a variety of topics: update on recruitments to fill vacant Learning Center positions and mid-November addition of Saturday hours; audio system upgrade in the Schulman Auditorium; technology vision and strategic staffing plan anticipated timeline; City Hall exterior safety and accessibility project schedule and impact on future meetings in the Council Chamber; citywide security enhancements ; reminder that library facilities will be closed until 3:00 p.m. on Nov. 19 for Staff Development Day.

FOUNDATION REPORT:

Representative McBride recapped the Sept. 21 memorial event honoring the life and contributions of Mr. Ben Schulman and featuring pianist Richard Glazier.

FRIENDS OF THE LIBRARY REPORT:

Representative Hulsart announced that the Bookstore Boutique for the Holidays is now open through December.

NORTH SAN DIEGO COUNTY GENEALOGICAL SOCIETY REPORT:

Board Liaison Sue Madsen summarized recent and upcoming programs and events.

LIBRARY BOARD COMMENTS/ANNOUNCEMENTS:

Trustee Hulsart reported her conversation with a volunteer in the homework assistance program who expressed concern that this volunteer-based service is being underutilized at the Library Learning Center. Director Pizzuto stated that a future agenda would include an update on volunteer-based services.

ADJOURNMENT:

By proper motion (Hulsart/DeForest) and vote the meeting was adjourned 5:00 p.m.

Respectfully submitted,



Jennifer Davidson,
Senior Office Specialist