



LIBRARY BOARD OF TRUSTEES

Minutes

ITEM #3

MEETING OF: LIBRARY BOARD OF TRUSTEES MEETING
DATE OF MEETING: Wednesday, Sept. 25, 2019
PLACE OF MEETING: City Council Chamber
 1200 Carlsbad Village Drive, Carlsbad, CA 92008

CALL TO ORDER:

Chair DeForest called the meeting to order at 4:00 p.m.

ROLL CALL:

Present: Trustees DeForest, Hulsart, Larson and Parsons (McBride arrived at approx. 4:20 p.m.)

Absent: none

Staff Present: Heather Pizzuto, Library & Cultural Arts Director
 Diane Bednarski, Deputy Library Director
 Suzanne Smithson, Deputy Library Director
 Fiona Everett, Senior Management Analyst
 Debbie Jo McCool, Associate Analyst
 Barbara Chung, Senior Librarian
 Sandra Riggins, Senior Office Specialist

APPROVAL OF MINUTES:

By proper motion, the minutes of the Library Board of Trustees meeting of Aug. 28, 2019 were approved. Approved 4-0-1-0 (with McBride not yet arrived)

PUBLIC COMMENTS:

None.

MONTHLY LIBRARY REPORTS:

The board received the monthly library report for Aug. 2019.

INTRODUCTION OF NEW TRUSTEE:

New trustee, Gina McBride was introduced upon arrival after Ethics training. She provided highlights of her past professional and volunteer experience.

SUMMER READING ADVENTURE FINAL REPORT:

Senior Librarian (Children's Services) Barbara Chung updated the trustees on the Summer Reading Adventure. She also mentioned the new youth library cards and Baby's First Visit promotion.

ELECTION OF CHAIR AND VICE-CHAIR:

Art Larson was elected Chair and Beth Hulsart was elected Vice-Chair unanimously. (5-0-0-0)

APPOINTMENT OF A REPRESENTATIVE TO THE CARLSBAD LIBRARY & ARTS FOUNDATION:

Gina McBride was unanimously elected representative to the Carlsbad Library & Arts Foundation (5-0-0-0)

DIRECTOR'S REPORT:

Director Pizzuto briefed the board on a variety of topics: recruitments at the Learning Center and implementation of Saturday hours, Schulman Auditorium sound upgrade, Technology Vision and Strategic Staffing Request for Proposals, repairs and possible upgrade to the assisted listening system and upcoming events.

FOUNDATION REPORT:

Representative Larson discussed preliminary feedback from the CLAF Gala held Sept. 21.

FRIENDS OF THE LIBRARY REPORT:

No action was taken at the last Friends meeting due to lack of quorum.

NORTH SAN DIEGO COUNTY GENEALOGICAL SOCIETY REPORT:

Board Liaison Sue Madsen summarized recent and upcoming programs and events.

LIBRARY BOARD COMMENTS/ANNOUNCEMENTS:

Trustees praised the Gala. Commissioners thanked Trustee DeForest for his service as chair.

ADJOURNMENT:

By proper motion (Parsons, Hulsart) and vote the meeting was adjourned at 4:34 p.m.

Respectfully submitted,



Sandra Riggins,
Senior Office Specialist