



LIBRARY BOARD OF TRUSTEES

ITEM #3

Minutes

MEETING OF: LIBRARY BOARD OF TRUSTEES MEETING
DATE OF MEETING: Wednesday, December 11, 2019
PLACE OF MEETING: City Council Chamber
1200 Carlsbad Village Drive, Carlsbad, CA 92008

CALL TO ORDER: 4:00 p.m.

ROLL CALL: Trustees DeForest, Hulsart, Larson and McBride (Parsons-Absent)

STAFF PRESENT: Heather Pizzuto, Library & Cultural Arts Director
Diane Bednarski, Deputy Library Director
Suzanne Smithson, Deputy Library Director
Fiona Everett, Senior Management Analyst
Debbie Jo McCool, Associate Analyst
Jennifer Davidson, Senior Office Specialist
Sandra Riggins, Senior Office Specialist

APPROVAL OF MINUTES:

Minutes of the Library Board of Trustees meeting held on Oct. 23, 2019.
Motion by Hulsart, seconded by Trustee DeForest, to approve the Minutes of the meeting held on Oct. 23, 2-19 as presented. Motion carried, 4/0/1/0 (Parsons-Absent).

PUBLIC COMMENTS: None.

MONTHLY LIBRARY REPORTS: The board received the monthly library report for Oct. 2019.

QUARTERLY TECHNOLOGY REPORT AND UPDATE: Senior Business Systems Specialist Devin Castel presented to the board the quarterly technology report and update.

NEW AND AMENDED POLICIES:

Introduction and approval of policy Photography and Videography at Library & Cultural Arts Facilities. Motion by Trustee Hulsart, seconded by DeForest, to approve the policy on Photography and Videography at Library & Cultural Arts Facilities. Motion carried, 4/0/1/0 (Parsons-Absent).

Introduction and approval of amended policy Donations of Materials to the Library. Motion by Trustee DeForest, seconded by Hulsart, to approve the amended policy on Donations of Material to the Library. Motion carried, 4/0/1/0 (Parsons-Absent).

2020 LIBRARY BOARD OF TRUSTEES MEETING SCHEDULE: The Library Board of Trustees received the meeting schedule for 2020. Motion by McBride, seconded by DeForest, to approve the 2020 Library Board of Trustees Meeting Schedule. Motion carried, 4/0/1/0 (Parsons-Absent).

DIRECTOR'S REPORT: Director Pizzuto briefed the board on a variety of topics: update on filled and vacant positions; successful Staff Development Day; audio system upgrade in the Schulman Auditorium; consultant services for the technology vision and strategic staffing plan; update on contract ending with Kanopy and exploration of alternate streaming services; reminder that library facilities will close early at 5:00 p.m. for Christmas and New Year's Eve and be closed Christmas and New Year's Day; the city's budget kickoff meeting for fiscal year 20-21 to take place Jan. 9; and update on presenting the draft Library Board Workplan to the City Council.

FOUNDATION REPORT: Representative McBride reviewed several Cultural Arts projects discussed at the Foundation's Nov. 19 meeting.

FRIENDS OF THE LIBRARY REPORT: Representative Hulsart shared that the Friends of the Library Holiday Boutique is still open for the holidays. The Friend's bookstore will be closed Dec. 21 to Jan 2.

NORTH SAN DIEGO COUNTY GENEALOGICAL SOCIETY REPORT: Board Liaison Sue Madsen summarized recent and upcoming programs and events.

LIBRARY BOARD COMMENTS/ANNOUNCEMENTS: None.

ADJOURNMENT: Chair Larson adjourned the meeting at 5:00 p.m.



Jennifer Davidson
Senior Office Specialist