



# CITY COUNCIL Meeting

## Participation Guide

The City of Carlsbad encourages your participation in the local government legislative process. During the COVID-19 local health emergency, you have two options for providing comments during a City Council meeting.



### NEW Live by phone

- Sign up at [carlsbadca.gov/cityhall/clerk/meetings](http://carlsbadca.gov/cityhall/clerk/meetings) by one hour before the meeting start time
- You will receive a confirmation email with instructions about how to call in
- Call in five minutes prior to the meeting's start time. You will be placed on mute until it's your turn to speak
- Speakers have three minutes each unless otherwise stated



### In writing via email

- Email comments to [clerk@carlsbadca.gov](mailto:clerk@carlsbadca.gov)
- Put the item number your comments relate to in the subject line
- Comments received by 2 p.m. the day of the meeting will be shared with the City Council prior to the meeting
- All comments received will be included as part of the official record
- Written comments will not be read out loud

## General Information .....



Sign up to get agendas via email at [carlsbadca.gov](http://carlsbadca.gov)



Stream live at [www.carlsbadca.gov](http://www.carlsbadca.gov)



Meetings 3 p.m. on Tuesdays. Check website for calendar



Watch on city cable channel Spectrum 24 or AT&T U-verse 99