



LIBRARY BOARD OF TRUSTEES

Minutes

MEETING OF: LIBRARY BOARD OF TRUSTEES MEETING
DATE OF MEETING: Wednesday July 22, 2020
PLACE OF MEETING: Teleconference

CALL TO ORDER: 4:00 p.m.

ROLL CALL: Trustees DeForest, Hulsart, Larson, McBride and Parsons

STAFF PRESENT: Suzanne Smithson, Library & Cultural Arts Director
Sheila Crosby, Interim Deputy Library Director
Sarah Dana, Interim Deputy Library Director
Carrie Scott, Interim Principal Librarian
Fiona Everett, Senior Management Analyst
Debbie Jo McCool, Associate Analyst
Jacqui Petri, Lead Librarian
Jennifer Davidson, Senior Office Specialist

Director Smithson congratulated Trustees DeForest and McBride for both being re-appointed as Library Trustees at the July 21 City Council meeting. Director Suzanne Smithson introduced Sheila Crosby and Sarah Dana as interim deputy library directors, and Carrie Scott as interim principal librarian at the Library Learning Center.

APPROVAL OF MINUTES:

Minutes of the Library Board of Trustees special meeting held June 8, 2020.
Motion by Trustee McBride, seconded by Trustee DeForest, to approve the Minutes of the special meeting held on June 8, 2020 as presented. Motion carried, 5/0/0/0.

PUBLIC COMMENTS: None.

MONTHLY LIBRARY REPORTS: The board received the monthly library reports for May 2020 and June 2020.

SEMI-ANNUAL LIBRARY DONATION REPORT: Associate Analyst Debbie Jo McCool updated the board on donations received for the period of January 1, 2020 to June 30, 2020.

PRESENTATION ON NEW ONLINE SERVICE RBdigital: Lead Librarian Jacqui Petri presented to the board an overview on the online streaming service RBdigital which includes access to Acorn TV, Great Courses taught by college professors, plus popular digital comics and graphic novels.

LIBRARY SERVICES DURING COVID-19: The board received an update and presentation by Director Smithson and Interim Deputy Library Directors Sheila Crosby and Sarah Dana on library services during COVID-19 including curbside circulation and various virtual and summer programs.

DIRECTOR'S REPORT: Director Smithson updated the board on a variety of topics: status on the recruitment of two deputy library director positions, new customer point-of-sale system, staff training and development, and the library's website upgrade project.

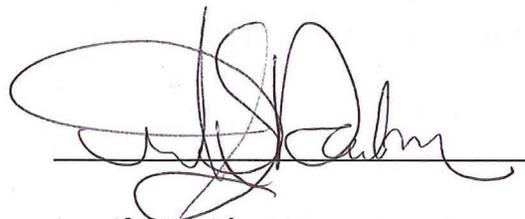
FOUNDATION REPORT: Representative McBride reported the Foundation is discussing options for the annual gala during COVID-19.

FRIENDS OF THE LIBRARY REPORT: Representative Hulsart shared that the Friends of the Library made a \$1000 donation to the Carlsbad City Library in honor of former L&CA Director Heather Pizzuto.

NORTH SAN DIEGO COUNTY GENEALOGICAL SOCIETY REPORT: Board Liaison Sue Madsen was not in attendance.

LIBRARY BOARD COMMENTS/ANNOUNCEMENTS: The Trustees offered their gratitude to staff for the various ways they continue to support the community.

ADJOURNMENT: Chair Larson adjourned the meeting at 5:11 p.m.



Jennifer Davidson
Senior Office Specialist