



LIBRARY BOARD OF TRUSTEES

Minutes

Approved:

12-9-20 

MEETING OF: LIBRARY BOARD OF TRUSTEES MEETING
DATE OF MEETING: Wednesday October 28, 2020
PLACE OF MEETING: Teleconference

CALL TO ORDER: 4:01 p.m.

ROLL CALL: Trustees DeForest, Hulsart, Larson and Parsons (McBride – Absent, Trustee DeForest - left the meeting at 4:57 p.m.)

STAFF PRESENT: Suzanne Smithson, Library & Cultural Arts Director
 Sheila Crosby, Interim Deputy Library Director
 Sarah Dana, Interim Deputy Library Director
 Carrie Scott, Interim Principal Librarian
 Fiona Everett, Senior Management Analyst
 Debbie Jo McCool, Associate Analyst
 Jennifer Davidson, Senior Office Specialist

APPROVAL OF MINUTES:

Minutes of the Library Board of Trustees meeting held September 23, 2020. The board was unable to approve the Sept. 23, 2020 minutes at the meeting due to lack of quorum of Trustees who attended the Sept. 23 meeting. The Sept. 23, 2020 minutes will be presented at the next meeting for approval.

PUBLIC COMMENTS: None.

MONTHLY LIBRARY REPORTS: The board received the monthly library reports for September 2020.

FY 2019-20 CALIFORNIA PUBLIC LIBRARY SURVEY PRESENTATION: Associate Analyst Debbie Jo McCool presented to the board the FY 2019-20 California Public Library Survey data and responded to questions. The board voted to approve the survey for submittal to the California State Library. Approved (4/1/0/0)

LIBRARY SERVICES DURING COVID-19: Interim Library Deputy Director Sheila Crosby updated the board on library services during COVID-19 including mail ballot drop off; computer and accounts access; curbside services; virtual programs; and a preview of upcoming events and programs. Interim Principal Librarian Carrie Scott updated the board on literacy services during

COVID-19 including virtual tutoring and book clubs; programs to support writing goals; new methods of delivering services; and Career Online High School. Cultural Arts Manager Richard Schultz shared with the board the Cannon Art Gallery show Four Visions: A Celebration of the Year of the Woman.

DIRECTOR'S REPORT: Director Smithson updated the board on a variety of topics: Deputy Library Director recruitment; Senior Librarian Barbra Chung with Children Services will retire in the first quarter of 2021; budget carry forwards were submitted and approved; and LED lighting upgrades at the Carlsbad City Library are complete.

FOUNDATION REPORT: Representative McBride was not in attendance.

FRIENDS OF THE LIBRARY REPORT: Representative Hulsart shared that the Carlsbad Friends of the Library are moving forward with online sales. No donations are currently being accepted.

NORTH SAN DIEGO COUNTY GENEALOGICAL SOCIETY REPORT: Board Liaison Sue Madsen introduced the board to her successor Mary Millet. Board Liaison Sue Madsen updated the board on a successful Fall seminar with 129 registrants; the December holiday party has been postponed; and the NSDCGS plan on continuing virtual programming through June of 2021.

LIBRARY BOARD COMMENTS/ANNOUNCEMENTS: Vice Chair Hulsart shared that the Paws to Read group have expressed interest in participating in a virtual program. Chair Larson inquired on acknowledgment to library donors.

ADJOURNMENT: Chair Larson adjourned the meeting at 5:09 p.m.



Jennifer Davidson
Senior Office Specialist