



LIBRARY BOARD OF TRUSTEES

Minutes

MEETING OF: LIBRARY BOARD OF TRUSTEES MEETING
DATE OF MEETING: Wednesday, February 24, 2021
PLACE OF MEETING: Teleconference

CALL TO ORDER: 4:01 p.m.

ROLL CALL: Trustees DeForest, Hulsart, Larson, McBride and Parsons

STAFF PRESENT: Suzanne Smithson, Library & Cultural Arts Director
 Sheila Crosby, Deputy Library Director
 Katie Nye, Deputy Library Director
 Carrie Scott, Interim Principal Librarian
 Fiona Everett, Senior Management Analyst
 Debbie Jo McCool, Associate Analyst
 Devin Castel, Senior Business Systems Specialist
 Jennifer Davidson, Senior Office Specialist

APPROVAL OF MINUTES:

Minutes of the Library Board of Trustees meeting held January 27, 2021.

Motion by Trustee Hulsart, seconded by Trustee McBride, to approve the Minutes of the meeting held on January 27, 2021 as presented. Motion carried, 5/0/0/0

PUBLIC COMMENTS: None.

MONTHLY LIBRARY REPORTS: The board received the monthly library report for January 2021. The board provided feedback on the new format of the monthly library reports.

TECHNOLOGY REPORT AND UPDATE: Senior Business Systems Specialist Devin Castel presented to the board the technology report and update that included new library accounts, holds placed, checked out items, computer usage and top library page website views.

LIBRARY SERVICES DURING COVID-19: The board received an update and presentation from Library & Cultural Arts Director Suzanne Smithson on library services during COVID-19 including the current status of resources and programs and next step preparations for change in tier status.

DIRECTOR'S REPORT: Director Smithson updated the board on a variety of topics: status on the Principal Librarian and other upcoming recruitments; parking lot construction at Carlsbad City Library on Dove Lane; temporary location construction for Carlsbad Fire Station 2 to begin in

March at Carlsbad City Library on Dove Lane north parking lot area; lighting upgrade at Georgina Cole Library; author Tara Westover is scheduled for a virtual author visit on April 8, 2021 as part of Carlsbad Reads Together 2021; and library material due dates.

FOUNDATION REPORT: Representative McBride reported the Carlsbad Library & Arts Foundation is discussing increasing distributions based on a successful year for the endowment account.

FRIENDS OF THE LIBRARY REPORT: Representative Hulsart shared that the Carlsbad Friends of the Library continued discussions on re-opening of the bookstores.

NORTH SAN DIEGO COUNTY GENEALOGICAL SOCIETY REPORT: Board Liaison Mary Millet did not have a report for the board.

LIBRARY BOARD COMMENTS/ANNOUNCEMENTS: The Trustees offered their gratitude to staff for the various ways they continue to support the community.

ADJOURNMENT: Chair Larson adjourned the meeting at 4:55 p.m.



Jennifer Davidson
Administrative Secretary